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## MEMORANDUM

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TO: City Council

FROM: Robert Barbian, City Administrator

SUBJECT: DATE: February 25, 2020

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### **Background:**

In August of 2019 the City Council and Town Board met to discuss the reconstruction of 33<sup>rd</sup> and 82<sup>nd</sup> Ave. At the August 22<sup>nd</sup> Council meeting there was a council consensus on a few items which included the Township identifying a project, and the city consider partnering on it with outside funding for the school portion or an assessment.

After informing the Township and the School of the City's position there was little discussion but a mention of the town considering advancement of a project until recently. City staff had looked into a number of funding sources pursued to no avail. The township is now ready to award a bid. In the last two weeks staff has worked to determine a method in which the project can advance under conditions indicated previously.

It has been determined that the City would be able to put an assessment in place provided the project is not awarded until after the preliminary assessment is considered and passed. The first step in the process would be for the City to order a Feasibility Study/Report. This would be followed by considering a resolution to accept the Report leading to calling for Public Hearing. After the Public Hearing the Council would consider the Preliminary Assessment resolution.

The dates in which this is laid out are: February 27<sup>th</sup>, March 5<sup>th</sup> and March 26<sup>th</sup>.

In sorting through the short time line and discussing the project with the Town Engineer, Todd McLouth with Loucks Inc. and Jen Edison of WSB it would be most efficient for Todd McLouth to complete the assessment process. Find attached the proposal for services.

### **Analysis:**

In August the Council indicated that working as good neighbors was something they had an interest in pursuing. The time line for this consideration is short although workable. To move the project forward and establish a working relationship with the Township of Princeton the City need decide. The basis for moving forward with an assessment is in place by ordering the feasibility study be completed.

### **Recommendation:**

It is up to the City Council to determine if they wish to proceed.